

1026 First St
 Napa, CA94559
 707-254-8006 p.
 707-254-8397 f.



Party Event Contract & Details

Name: Phone:

Event Date: Email:

Event Time: # of Guests: Wine Selection?

PRIVATE ROOMS ONLY

Minimum Food & Beverage:
without tax, gratuity

(please check one box)

<u>DINNER</u>	Sunday thru Thursday	Friday and Saturday
The Chardonnay Room (max 24 guests)	<input type="checkbox"/> \$1500.00	<input type="checkbox"/> \$2000.00
The Bella Room (max 55 guests)	<input type="checkbox"/> \$3000.00	<input type="checkbox"/> \$4500.00
Full Patio (max 75 guests)	<input type="checkbox"/> \$4000.00	<input type="checkbox"/> \$5000.00
-Left side patio (max 30 guests)	<input type="checkbox"/> \$1500.00	<input type="checkbox"/> \$2000.00
-Right side patio (max 45 guests)	<input type="checkbox"/> \$3000.00	<input type="checkbox"/> \$3500.00
The Vault (max 10 guests)	<input type="checkbox"/> \$400.00	<input type="checkbox"/> \$400.00

<u>LUNCH</u>	Monday thru Sunday
The Chardonnay Room (max 24 guests)	<input type="checkbox"/> \$300.00
The Bella Room (max 55 guests)	<input type="checkbox"/> \$500.00
Full Patio (max 75 guests)	<input type="checkbox"/> \$1000.00
-Left side patio (max 30 guests)	<input type="checkbox"/> \$300.00
-Right side patio (max 45 guests)	<input type="checkbox"/> \$800.00
The Vault (max 10 guests)	<input type="checkbox"/> \$0.00

Food and Beverage Minimum means as long as you spend what the minimum food and beverage is, not including tax and gratuity, there will be no room charge. If you don't meet the food and beverage minimum number, the difference will be charged as a room fee.

4 Menu Choices:
 (please check one box for menu choice. If choosing \$85 menu please check boxes)

\$39 Menu \$65 Menu \$95 Menu

Or, \$85 Create Your Own Menu

[choose 2:] Bruschetta Calamari Pancetta Prawns Skirt Satay

[choose 1:] Caesar Salad Insalata Mista

[choose 3:] Spaghetti Pomodoro Fusilloni Alla Bolognese Penne Herb Roasted Chicken

Salmon] **[choose 1:]** Tiramisu Sorbet Gelato] (food items subject to change without notice.)

Policy: We have a 7 days cancellation policy. Reservation can only be canceled or change by e-mail. If you cancel your party event the 7 days prior to your event, the credit card will be charged a 30% minimum food and beverage cost cancellation fee. If you do not show up on the day of your reservation, you will be charged the full amount of the Food and Beverage minimum plus tax and gratuity. We ask for a final head count 72 hours prior to your event. Food and beverages in the restaurant are subject to a 20% service charge (gratuity). Payment is due in full the day of the function. We accept Cash, Visa, MC, AMEX and Discover. Any special rental equipment needed for an event will be ordered from a rental company and billed directly to you. Loss or damage by client will be billed separately after event. In order to service your group properly, it is important that you arrive on time. If your party is going to be delayed by a ½ hr. or more, we will do our best to accommodate your group based on your actual arrival. Ristorante Allegria reserves the right to change room venues if the group size should change. Ristorante Allegria shall have the right at any time to cancel this agreement without penalty or charge at any time based on situations out of its control such as fire, flood, earthquake, etc. Please let us know of any dietary restrictions. Please don't forget your belongings; we are not responsible for lost items. Please notify us of any food allergies. Thank you. **WE WILL NEED THE PHYSICAL CREDIT CARD TO COMPLETE PAYMENT ON YOUR DAY OF YOUR RESERVATION.**

Credit Card # PLEASE CALL US AT 707-254-8006 Code: _____ Expiration Date: _____

Cardholder Address: _____ State: _____ Zip code: _____

Cardholder Name: _____ Signature: _____